



Committee Volunteer Form 2018-2019

Name E-Mail

School/Organization Title

Phone Fax

Institution/Organization Type

4-year Private ___ 4-year Public ___ Career Tech ___ 2-year Private ___ 2-year Public ___ Proprietary ___ Other ___

Committees

Please check all areas of interest:

- Advisory**—represents all sectors, provides feedback to the Board, and makes recommendations for awards
- Conference** — oversees all of the conference details and preparations
- Conference Entertainment**—plans entertainment event(s) for conferences
- Conference Program**—creates agenda, schedules speakers & presenters, arranges A/V for conferences
- Conference Local Arrangements**—decorates, arranges charity event drive, plans menus for conferences
- Conference Site Selection** – researches venues for the next year’s conference and helps execute the contract
- Finance**—provides oversight of financial direction of Association
- Membership**—maintains membership list, recruits & enlists new members
- Nominations & Elections**—selects nominees for OASFAA offices and oversees election process
- Training**—develops and conducts training programs
- Corporate Relations**—coordinates all aspects of corporate sponsorship at conferences
- Electronic Initiatives**—identifies and addresses electronic and technical issues
- Historian/Archivist**—compiles and maintains the Association’s historical information and photography
- Long-Range Planning**—develops recommendations related to the mission, structure, operation, and service to members and maintains OASFAA Policies and Procedures Manual
- Legislative**—keeps members informed concerning national & state student aid legislation

Please list prior committee experience: _____

I would consider being nominated for the following OASFAA positions:

President Elect Treasurer Elect Secretary Delegate at Large

Please submit at the conference or return to karen.jeffers@tulsacc.edu